



Embassy  
of the Federal Republic of Germany  
Lusaka

5219, Haile Selassie Avenue P.O.Box 50120,  
Lusaka, Zambia

Phone : (00 260 211) 250 644

Fax: (00 49 30) 1817 67 227

Email: [visa@lusa.diplo.de](mailto:visa@lusa.diplo.de)

Web: [www.lusaka.diplo.de](http://www.lusaka.diplo.de)

Opening hours of the consular-section:  
**Monday – Thursday, 09:00h - 11:00h**

Telephone hours of the consular-section:  
**Monday – Thursday, 08:30h - 09:30h**

## INFORMATION-LEAFLET FOR LONG TERM VISAS FOR GERMANY - as of October 2020 -

### General Information

- In order to book an appointment at the consular section please go to:

<https://lusaka.diplo.de/zm-en/service/-/2409892>

- We also recommend to have a look at our *Visa Navigator* which gives further information and helps you to apply for the right visa that suits your travel purpose <https://visa.diplo.de/en/#/vib>

The application form can be picked up at the German Embassy in advance or downloaded from our website <https://lusaka.diplo.de/zm-en/service/visa-einreise/-/1977038>.

#### **Please note:**

The German Embassy in Lusaka is only responsible for residents of **Zambia and Malawi**.

In most cases, the German Embassy requires the consent of the immigration authority (Ausländerbehörde) in Germany before issuing a visa. Therefore the German Embassy has no influence on the processing times of the immigration authority and cannot guarantee that a long term visa will be issued in a set amount of time or before a certain date. In many cases 6 to 10 weeks is realistic. However, in some cases it even may take longer.

Taking **fingerprints** is part of the application; therefore all applications have to be submitted **in person**.

The **visa fee is € 75** payable in Zambian Kwacha cash only! Please note that the fee is subject to change depending on the current exchange rate. It is a non-refundable administrative fee. In case your application is rejected you are not entitled to any refund!

Every application needs to **consist of two identical applications** (one for the Embassy and one for the immigration authorities in Germany). Therefore you need to provide two sets of documents in identical order.

The following sections indicate required documents for the most common purposes of long term stays in Germany. In case your purpose of stay is not covered, please check our Visa Navigator <https://visa.diplo.de/en/#/vib>. Additional documents might be needed.

Due to frequent forgery, all documents have to be provided **as originals** if not stated otherwise! An original document is never an email and/or a scanned document. Original documents are normally signed and stamped by the issuing person or otherwise authorised person.

You may also fill in your application form online via this link <https://videx-national.diplo.de>.

→Please note that this is not an online application! It is not possible for you to submit your application online. It can only be submitted to the competent mission abroad or to an external service provider commissioned by the mission abroad.

**The following documents have to be provided depending on the purpose:**

**1. Family-Reunion Visa – Spouses**

<u>two</u> completely filled in application forms	as original
<u>two</u> biometric passport size pictures	as original
valid passport of applicant <u>and</u> two copies of pages in passport showing personal data (particulars)	as original
national registration card of applicant <u>and</u> two copies (only applies to Zambian nationals)	as original
<i>if you are not a Zambian living in Zambia or Malawian living in Malawi:</i> work or entry permit <u>and</u> two copies	as original
legalised marriage certificate of applicant <u>and</u> two copies	as original
legalised birth certificate of applicant <u>and</u> two copies	as original
proof of basic knowledge of the German language 🌸 <b>see below</b>	as original
<u>two</u> copies of passport of spouse (with entry/exit stamps for Zambia/Malawi if applicable)	
<i>if you or your spouse were married before:</i> legalised divorce decree or other legalised proof of dissolution of marriage <u>and</u> two copies each	as original
<i>if you have children together:</i> legalised birth certificates of all children <u>and</u> two copies each	as original
<i>if your spouse is <b>not</b> a German national:</i> rental contract stating the size of apartment/house you and your spouse want to stay at in Germany	

**🌸 proof of basic knowledge of the German language**  
*If you would like to join your spouse permanently in Germany you need to provide proof of basic knowledge of the German language. Exceptions may apply (e.g. you join a minor German child).*

*Sufficient to prove your knowledge is submitting a **language certificate** which has been acquired on the basis of the standards of the **Association of Language Testers in Europe (ALTE standard)**. These ALTE standards apply to certificates issued by any **Goethe Institute (GI)** for the A1 language examination "Start Deutsch 1" (or a higher certificate of the Goethe Institute). Currently there is no Goethe Institute in Zambia!*

**Certificates from other language schools not meeting the ALTE standards cannot be accepted.**

*As there is currently no Goethe Institute or certified Institute in Zambia or Malawi to take specific Language Test, we suggest to contact the Goethe Institutes in the neighbouring countries:  
 Goethe-Zentrum in Harare, located at the Zimbabwe German Society, 51 Lawson Avenue, Milton Park, Harare, Contacts: Tel.: +263 4 705753 / +263 773 222 314 / E-Mail: [info@goetheharare.org](mailto:info@goetheharare.org)*

*Goethe-Institut in Johannesburg, South Africa, 119 Jan Smuts Avenue, Parkwood 2193, Postadresse: Private Bag X18, Parkview 2122  
 Tel. +27 11 4423232, Fax +27 11 4423738, [info-Johannesburg@goethe.de](mailto:info-Johannesburg@goethe.de)*

*Goethe-Institut Namibia, 1–5 Fidel Castro Street, P.O.B. 12 08, Windhoek, Tel. +264 61 225700, Fax +264 61 221256, [info.windhoek@goethe.de](mailto:info.windhoek@goethe.de)*

*Additionally you may consider online courses or self-learn language courses via internet, books and/or CDs on the market.*

**2. Family-Reunion Visa – Child to Parent**

<u>two</u> completely filled in application forms (special requirements for minors! 🌸 <b>see below</b> )	as original
<u>two</u> biometric passport size pictures	as original
valid passport of applicant <u>and</u> two copies of pages of passport showing personal data (particulars)	as original
national registration card of applicant <u>and</u> two copies (only applies to Zambian nationals)	as original
legalised birth certificate of applicant <u>and</u> two copies	as original
legalised birth certificate of both parents <u>and</u> two copies	as original
<u>two</u> passport copies showing personal data (particulars) of the parent(s) in Germany ( <u>including</u> all pages bearing exit and entry stamps to Zambia/Malawi if applicable)	
<i>if applicable:</i> legalised marriage certificate of parents	as original
<i>if applicable:</i> legalised proof of change of custody (e.g. court order, documents about adoption, death certificate of	as original

parent) <u>and</u> two copies	
<i>if the parent in Germany is <b>not</b> a German national: rental contract stating the size of apartment/house the child will stay at in Germany</i>	

<p><b>* Applications for minors:</b></p> <ul style="list-style-type: none"> <li>• <i>The signature on the application form of <u>all</u> persons who have custody of the child (usually mother and father) is mandatory! It is also mandatory that the application form is signed in front of the staff of the German Embassy when applying!</i></li> <li>• <i>If the signature is not given in person at the German Embassy in front of the staff (e.g. other parent living abroad), the signature on the application form has to be certified by a German authority or mission abroad.</i></li> <li>• <i>If a parent has sole custody for some reason (e.g. death of other parent), please provide supporting documents (e.g. death certificate).</i></li> <li>• <i>If custody has changed (e.g. guardianship) a court order has to be handed in.</i></li> </ul>
--

### 3. Family Reunion Visa – Parent to German minor child

<u>two</u> completely filled in application forms	<b>as original</b>
<u>two</u> biometric passport size pictures	<b>as original</b>
valid passport of applicant <u>and</u> two copies of pages of passport showing personal data (particulars)	<b>as original</b>
national registration card of applicant <u>and</u> two copies (only applies to Zambian nationals)	<b>as original</b>
legalised birth certificate of applicant <u>and</u> two copies	<b>as original</b>
legalised birth certificate of German child <u>and</u> two copies <i>(in some cases official documents of acknowledgement of paternity and/or other parents' consent may be needed)</i>	<b>as original</b>
<u>two</u> copies of child's German passport showing personal data (particulars)	
<i>if applicable:</i> legalised marriage certificate of parents	<b>as original</b>
<i>if applicable:</i> legalised proof of change of custody (e.g. court order, documents about adoption, death certificate of parent) <u>and</u> two copies	<b>as original</b>

**In case you still got questions after reading this leaflet and visiting the Visa Navigator please contact the consular-section of the Embassy of the Federal Republic of Germany in Lusaka**

Consular-section of the Embassy of the Federal Republic of Germany  
5219, Haile Selassie Avenue, P.O.Box 50120, Lusaka, Zambia  
Tel.: (00 260-211) 250 644 ext. 110 (Monday - Friday, 8.30h - 9.30h)  
Fax: (00 49 30) 1817 67 227  
E-Mail: [visa@lusa.diplo.de](mailto:visa@lusa.diplo.de)  
Website: <http://www.lusaka.diplo.de/>